



RANGE STANDING ORDERS

St Marys Indoor Shooting Centre

SECTION 1. RANGE FACILITY

Range Description

This range complex is authorised by one Shooting Range Approval (SRA), No. **409197101**.

This range complex comprises of two abutting sections. The descriptions of the operational sections are listed as follows:

- Section 1 – 1 x 25 meter range
- Section 2 – 3 x 50 meter ranges

Approved Ammunition

The following ammunition types are approved for use, reproduced from the SMISC SRA #409197101, page 1.

Section 1- 25m range "Range D", Section 2 – 50m ranges "Range A, Range B, Range C"	
Location	Refer to site plan
Description	25 meter range
No. of firing points	8
Firing distances	7m, 10m, 15m, 20m, 25m (electronically controlled)
Approved Ammunition	ME / MV not to exceed 7000 joules (5160 ft lbs). <ul style="list-style-type: none">• Air pellet of a calibre up to .50" (12.7mm)• Rimfire of a calibre up to .22"• Pistol of a calibre up to .45" <p>The following ammunition subtypes are explicitly prohibited:</p> <ul style="list-style-type: none">• Armour Piercing• Tracer• Incendiary• Explosive• Steel Cored• Hardened Metal Penetrator
Approved targets	Paper targets or approved event targets

All parameters of ammunition must fall within these specified energy and calibre limits to be permissible for use on the range.

Any ammunition not listed on this approval is not to be used as it will not be contained within the RDA and may cause danger to life, limb, or property.

Persons who do not comply with approved ammunition requirements are taken to be in breach of range standing orders and will be held accountable for any costs incurred due to damage to range fixtures, or injury to persons.

Range Classification



RANGE STANDING ORDERS

St Marys Indoor Shooting Centre

SECTION 2. PERSONNEL

Range Safety Officer

The Range Safety Officer (RSO) has authority on the range property to conduct authorised shooting practices and matches.

Range Safety Officers will be identified as such by wearing of SMISC uniform.

External Range Safety Officers will be identified as such by wearing of high visibility vests/blaze orange tee shirt or jumper and/or caps marked "Range Officer" or "Range Safety Officer".

All Range Safety Officers have the responsibility to supervise all personnel (shooting and non-shooting alike) present on the range and may have persons removed from the range at their discretion.

Shooters wishing to use the range

All firearms licence or permit holders wishing to use the range facilities must sign in at the counter to pay for a range attendance that is digitally recorded.

Shooters must present their original firearms licence or permit(s) to be signed in. Minors must present their Minors Permit. Details from these will be recorded. Valid interstate firearms licences are accepted.

Photographs or photocopies of licences or permits are not accepted.

Shooters wishing to utilise firearms or equipment requiring supplementary permits (e.g. high calibre pistol, suppressor, etc.) must declare their intent to range staff and provide for inspection their original permit for inspection and documentation. Photographs or photocopies of permits are not accepted.

Visitors

Unlicensed individuals are not permitted to access the range area and must spectate externally through the glass. Minors must be supervised at all times.

Exceptions to this condition include archery night participants, license holders coaching other shooters or supervising minors but not shooting personally, or carers.

These persons must sign in at the counter to have their visit digitally recorded as a non-shooting range attendance and must always obey all instructions of Range Safety Officers.

Visitors not accessing the range area and only trafficking the public shop, museum, and spectating areas need not sign in.



RANGE STANDING ORDERS

St Marys Indoor Shooting Centre

SECTION 4. RANGE OPERATIONS

Lights

All ranges have a status indicator light on prominent display near range ingress/egress points.

A steady RED light indicates the range is OPEN and live firing is occurring. During range open times, firearms can be handled freely.

A steady GREEN light indicates the range is CLOSED and no handling of firearms is permitted.

Targets

Section 1 and Section 2 — Paper targets or approved event targets.

At no time are non-approved targets to be used on the range facility without the clearance of the Compliance Manager or their appointed delegate.

Ammunition

No sub caliber projectiles are to be fired for fire forming purposes; projectiles must match firearm bore size to prevent ricochets.

All spent cartridge cases that fall behind the firing line must be collected and not left on the range. Shooters may retain possession of their own fired brass. If they do not wish to retain the brass, it must be disposed of in a marked blue brass bin. Brass disposed of in this way is property of SMISC. Shooters are not permitted to collect brass not belonging to themselves.

Any brass falling forward of the firing line is deemed lost and not to be collected. Cease fires will not be called to facilitate the collection of brass. Such brass is property of SMISC and will be removed by approved staff members outside of range operating hours. Approved events involving shooting forward of the line are exempted from this rule, and brass collection conditions are as listed in the previous point.

It is strongly recommended that gloves and a mask are used when collecting used brass, and that the shooter washes their hands on completion of the activity at the sink available in each range. Brooms should not be used to sweep up brass for collection if the persons on the range are not in appropriate lead dust hazard PPE (sealed jumpsuit, respirator, gloves).

Permitted Arcs of Fire

Each shooting bay is numbered and has a correspondingly numbered target. Shooters must only engage with their assigned target.

Targets must be appropriately placed to reflect shooting stance. Targets must be placed at such a height to ensure the trajectory of the round is straight back into the backstop, and not angled upwards towards the ceiling or downwards towards the floor.



RANGE STANDING ORDERS

St Marys Indoor Shooting Centre

Certain authorised events are partly exempted to this rule including IPSC and Service Pistol. The arcs of fire will be limited based on firing position such that maximal range safety is achieved, as is minimisation of ricochet.

Prone shooting is only permitted on Range C in section 2. Shooters wishing to use the prone position must declare their intent to do so on signing in. The supervisor on duty has overall discretion on allowing/disallowing prone shooting depending on current range conditions.

Firing

The following firing guidelines are applicable to all ranges on the complex:

- Shooting is only to occur between 1000 (10AM) and 2145 (9:45 PM).
- Shooting may only occur when the range is OPEN, as visible by the red range status light.
- Firearms remain the responsibility of the licensed owner at all times.
- Firearms must be fitted with an appropriate sighting device (iron sights, scope, electronic optic, etc.). Firearms not fitted with a sighting device are not permitted for use.
- Firearms may not be left unattended on the benches unless the firearm is unloaded, the action is left open, and any detachable magazines removed from the firearm.
- Firearm magazines that the shooter is licensed to possess may be used.
- Firearm Magazines are not to be loaded other than at the firing line.
- Any person who believes there may be a risk to people, or property must notify a Range Officer who will call a cease-fire.
- Any person who suffers injury or causes property damage whilst using a firearm must immediately report this to the Range Officer and range staff. Refer to section 6 of this document for reporting requirements and pathways.

Considerations relating to unlicensed persons shooting on the range

SMISC does not permit P650 usage on the range outside of internal approved instructors and programs.

Unlicensed possession and use of pistols pursuant to section 6B(1)(A) of *the Firearms Act 1996* and clause 129 of the *Firearms Regulation 2017* is not permitted at the shooting range unless the pistol is securely tethered in such a manner that prevents the pistol from being turned to the rear or any direction other than towards the designated target area.

Compliance with the previous condition may be dispensed with in circumstances where the range official is satisfied that the unlicensed shooter is a member of the approved pistol club and has successfully completed an approved firearms (pistol) safety training course conducted by an approved pistol club.

Unlicensed persons shooting on the range under the provisions of section 6B of the *Firearms Act 1996* and clause 129 of the *Firearms Regulation 2017* must at all times



RANGE STANDING ORDERS

St Marys Indoor Shooting Centre

be under the direct supervision of a suitably licensed supervisor. In this regard, 'direct supervision' is one unlicensed person to one licensed supervisor.

Handling firearms

Firearms may only be handled on the range itself, or at the counter or a classroom under direct supervision of SMISC staff or an FTO. For IPSC matches only, firearms may be handled at the nominated ready table external to Range D that is set up for the match. Handling of firearms in all other areas of the facility is prohibited.

Firearms must be covered by a hard case or gun bag at all times until on the firing line or at the counter under direct supervision of SMISC staff.

The only safe muzzle direction on the range for all firearms is downrange towards the back stop. The muzzle of the firearm must not at any point be directed towards the walls, ceiling, floor, or the glass rear of the range. Firearms must be uncased on the range with the muzzle already pointed downrange.

Certain approved events including lever action rifle, Junior Development, and field rifle are exempt partly to the above rule. Firearms may be carried from storage racks to bays with actions open and muzzles oriented towards the ceiling, under supervision of the event RO. Once at the firing position, the muzzle direction conditions apply once again.

Firearms must have the action left open at all times unless the shooter has the firearm in their hands. A firearm must not be placed down onto the bench in a loaded condition.

No firearms are permitted to be moved between bays unless the firearm in question has been cleared by the acting range officer and the firearm cased or bagged.

Clearing firearms off the firing line

Range Office call buttons and lights have been provided at every shooting bay.

When a shooter wishes for their firearm(s) to be cleared for removal from the firing line, the following procedure shall apply:

- All firearms must be cleared by a Range Officer. Shooters cannot clear their own, or other people's firearms.
- The firearm must be unloaded of all live ammunition, and the action left open.
- Magazines shall be removed where possible and emptied.
- The shooter shall alert the Range Officer by pressing the Range Officer call button in the bay.
- The Range Officer shall inspect each firearm for open actions, clear chambers, and ammunition removed from the firearm and any magazines.
- The Range Officer will advise the office that all firearm(s) have been cleared and the firearm(s) may be cased or bagged. The muzzle of the firearm must remain pointed downrange at the backstop as it is packed away.



RANGE STANDING ORDERS

St Marys Indoor Shooting Centre

If a shooter experiences a malfunction of firearm or ammunition, they must seek assistance from the Range Officer:

- In the event of a misfire, the firearm must remain with barrel pointed downrange for at least 30 seconds before attempting to clear the firearm.
- The firearm must be unloaded of all live ammunition, and the action left open.
- The shooter shall alert the Range Officer by pressing the Range Officer call button in the bay.
- The Range Officer will assist the shooter where possible and seek assistance from the range staff if necessary. No repairs are to be attempted without the owner's approval.
- If a firearm cannot be made clear with a stuck live round in the chamber, the firearm is to be hotboxed until such a time as the shooter can engage a qualified gunsmith to retrieve the firearm for repair. The firearm is to be made as safe as possible, and a SMISC Incident Report completed.

Handguns

For fully licensed Category H shooters, when signing in they must present their original firearms license endorsed with category H, and proof of current financial membership of their pistol club such as a membership card.

For probationary pistol licence (PPL) holders who are not yet graduated members of their pistol club, they are not permitted to shoot on the range even under supervision.

For probationary pistol licence (PPL) holders, they may only shoot unsupervised if:

- They present their original probationary pistol licence, and are observed to be in the second six months of issue of their PPL
- They present proof of successful completion of graduation from their pistol club
- They present proof of current financial membership of their pistol club such as a membership card.

High-Calibre Pistol Permit holders must declare their intent to use a high-calibre pistol on the range. They must also present their original High-Calibre Pistol Permit to range staff, who will witness it and record the particulars.

Holster use is not permitted outside of certain approved competitions. Participants must be accredited by a professional/competition body to use holsters.



RANGE STANDING ORDERS

St Marys Indoor Shooting Centre

Cleaning of Firearms on the Range

Firearms may be cleaned within their bays, subject to the following conditions:

- The firearm must be unloaded and made safe
- The firearm must remain with the muzzle pointed downrange at all times.
- Used patches and other rubbish are to be collected by the shooter and disposed of in one of the provided rubbish bins.
- 'Bore snakes' can be used, however the barrel can only be directed at a maximum of 45 degrees towards the floor to facilitate the weighted end sliding down the barrel and out the muzzle. The firearm must be returned to a horizontal position with muzzle pointed downrange during the drawing out of the snake itself.

SECTION 5. RANGE SAFETY CONSIDERATIONS

Spectators

Spectators must follow all directions given to them by SMISC staff. Spectating is only permitted from outside of the range itself, through the glass. Spectators are not permitted to enter the range at any time.

SMISC takes no responsibility for the supervision of children within the facility. It is strongly recommended that children are under the direct, close, personal supervision of their parent, guardian or an adult at all times.

Hearing and Eye Protection

Wearing of hearing protection is mandatory for all persons wishing to access range areas. Hearing protection must be in place prior to entering the range. Eye protection is mandatory for all shooters utilizing the range.

Footwear

Fully enclosed footwear is mandatory for all persons entering the range.

Food and Drink

Eating or drinking in any range area is prohibited. Food and drink must be consumed outside of range confines. It is recommended that you wash your hands and face before any consumption of food or drink.

Alcohol/Drugs

St Marys Indoor Shooting Centre has a zero-tolerance policy for drugs and alcohol. Any person deemed by a SMISC Employee to be under the influence of alcohol or drugs will be excluded from the bounds of the Range.

Smoking

Smoking is only permitted in the marked designated smoking area adjacent to the fence near the facility entryway. Smokers are encouraged to wash their hands after shooting and before smoking due to the hazard posed by the possible ingestion of lead.



RANGE STANDING ORDERS

St Marys Indoor Shooting Centre

All smoking materials (butts, etc.) are to be disposed of in the bin provided.

Range Commands

SMISC implements SSAA's generic range commands. They may be issued in person by range officers, or across the PA system:

- **"CEASE FIRE"** all shooting must stop immediately. All shooting is to cease immediately – NO exceptions. This command may be called repeatedly in an emergency.
- **"THE RANGE IS OPEN"** no one is to go forward of the firing line.
- **"COMMENCE FIRE"** shooting may now commence.
- **"UNLOAD AND SHOW CLEAR"** the firearm must be rendered safe (unloaded, action open) and ready for inspection by a range officer
- **"THE FIREARM IS CLEAR"** the firearm has been confirmed clear by the attending range officer and may be cased or bagged ready for removal from the firing line.
- **"THE RANGE IS CLOSED"** no handling of firearms.

SECTION 6 – EMERGENCY INFORMATION

In the event of an emergency, all persons are to follow the directions of St Marys Indoor Shooting Centre Staff.

The emergency assembly point for our facility is in on the footpath in front of the premises on Power Street, between the entry and exit gates.

Depending on the nature of the emergency you may be required to leave your firearms behind on the bench in a safe condition. At the conclusion of the emergency, SMISC staff will escort patrons back into the premises under direct supervision to re-secure their firearms and possessions.

As per item 11 of the Shooting Range Approval:

11. *Any incident or accident-causing injury to a person or property damage, involving the possession or usage of firearms on the range must be reported to **NSW POLICE FORCE IMMEDIATELY** and separately to the **NSW FIREARMS REGISTRY within 48 hours**. This requirement is legislated under clause 94(1)(c) of the *Firearms Regulation 2017*.*

Such incidents must also be immediately reported to the SSAA (NSW) Firearms Regulatory and Compliance Manager, SMISC Compliance Manager, and SMISC General Manager.

A St Marys Indoor Shooting Centre Incident Report is to be completed by the supervisor on duty.