



## SSAA Volunteers

SSAA (NSW) Inc. through its Branches and affiliate clubs has conducted regular competitions and events since it began in 1948. The achievements accomplished by this Association would never have been possible if it were not for the hardworking, dedicated members who have volunteered their time for a variety of positions including Range Safety Officers. It is the involvement of volunteers that now leads us to becoming compliant with the National Standards for Involving Volunteers in Not for Profit Organizations.

These are changing and challenging times and as a club we must look at accountability, responsibilities both ethical and legal, and best practise in our move to the future as a sporting organisation and our club structure and compliance must reflect this.

Laws and standards that must be considered -

### ❖ Firearms laws

These laws are constantly monitored for change, and when changes do occur SSAA adopts the appropriate procedures to ensure compliance.

### ❖ Work Health & Safety Laws

New work health and safety (WHS) laws replaced the occupational health and safety (OHS) laws in NSW on 1 January 2012. Recent changes to the law now mean that everybody is responsible for safety - No exceptions, No excuses.

### ❖ Working with Children laws

This legislation is the *Commission for Children and Young People Act 1998*. All persons working with children must undergo a background check.

### ❖ Volunteers in a Not for Profit Organisation

The National Standards for Involving Volunteers in Not for Profit Organizations promote a model of best practice in volunteer involvement. SSAA is required to comply with these standards and is currently working towards that goal.

As a move toward compliance with the above laws and standards expressions of interest are being sought for the following positions:

Junior Development       Rifle Competitions       SMPC RSO       Field Rifle

These are voluntary positions and as such there is no financial remuneration given to the successful applicant.

All applications will be reviewed by the SSAA Volunteer Administration Committee. All successful applicants with the exception of museum volunteers must complete or have completed the SSAA Range Officer course and be genuinely interested in promoting the shooting sports and safe firearms handling in particular to all participants of club competitions and events.

Due to the nature of the program all successful applicants will be subject to NSW Working with Children checks.

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## Desirable skills/qualifications or experience:

- Must be the holder of a current NSW Firearm's licence covering the category required for the activities volunteered for.
- Must be the holder of a current NSW Firearm's licence issued for the genuine reason of 'Target' shooting.
- Must be a current financial member of the SSAA.
- Current Range Officer status (or be willing to undergo course at the expense of SSAA).
- Reasonable knowledge of NSW firearms laws and their application to the activities volunteered for.
- Knowledge of firearms safe handling procedures.
- The ability to demonstrate a clear understanding of the aims and objectives of SSAA.

## It is expected that all SSAA volunteers will:

- Comply with the SSAA Code of Conduct and follow SSAA policies and operating procedures at all times.
- Comply with all applicable laws including those governing working with children and firearms.
- Display professionalism and punctuality as well as a desire to actively promote the sport of shooting to its members by setting a good example.
- Endeavour to maintain and improve their knowledge and skills by participating in any training programs where offered or required.
- Work as part of a team and not as an individual and follow instructions.
- Maintain the integrity of the SSAA by not allowing things to be done in an incorrect manner by any person or persons involved with SSAA activities.

## The role of volunteer may include the conduct of events, including:

- Set up prior to and pack up at conclusion of events.
- Conducting and controlling events using range commands.
- Scoring and attendance recording.
- Public speaking.
- Being available and reliable for the duties volunteered for.
- Administration
- Maintenance and cleaning of equipment



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## Expression of Interest – SSAA SMISC Volunteer

Full name:	Drivers Licence:	
Address:		
	Post code:	
Contact phone number:	Email address:	
Firearms licence number:	Categories:	Expiry date:
Is your firearms licenced endorsed for the genuine reason of 'Target' shooting?		Yes or No
SSAA #:	Expiry:	

Please indicate your availability

Once a month       Twice a month       More than twice a month

Rostering preferences:

To submit your expression of interest in this position you may:

- Post it to –  
St Marys Indoor Shooting Centre  
PO Box 982  
St Marys NSW 1790
- Leave it at the range counter marked to the attention of Ali Newbery
- Scan it and email to [info@stmarys.ssaa.org.au](mailto:info@stmarys.ssaa.org.au)

- Interviews will be conducted for all volunteer positions. Candidates will be given a selection of preferred dates and times in due course.

Please tick the box for the position that you wish to volunteer for –

Junior Development       Rifle Competitions       SMPC RSO       Field Rifle