



SSAA St Marys Pistol Club Attendance Policy

Date first approved: Pre June 2015	Date of effect: 24 February 2016	Date last amended: 30/08/2016 (refer Version Control Table)	Date of Next Review: 01/07/2016
First Approved by:	SMPC Committee		
Formal Approval by:	SSAA Sydney Branch 24 th February 2016		
Custodian title & e-mail address:	Secretary (SMPC) Michael@stmarys.ssaa.org.au		
Author:	Michael Willis		
Relevant Legislation	Firearms Act 1996; Firearms Regulation 2006		
Audience:	St Marys Pistol Club General Members		

Contents

1	Purpose of Policy.....	2
2	Definitions.....	2
3	Application & Scope - Exclusions or Special Conditions (if any)	2
4	Policy Principles	2
5	Annual Club Attendances.....	2
6	Club Attendances	3
7	In-Your-Own-Time-Attendance	3
8	Competition Attendance	3
9	Reporting Requirements	4
10	Roles & Responsibilities.....	4
11	Version Control and Change History.....	4



1 Purpose of Policy

- 1.1 Outline the requirements and responsibilities of all general members' attendance at St Marys Pistol Club.
- 1.2 A guide to administer equitable policy to assist all shooters from all disciplines meet their mandated attendance requirements according to the relevant legislation and club by-laws.
- 1.3 Refer to legislative acts and regulation:
 - 1.3.1 Firearms Act 1996
 - 1.3.2 Firearms Regulation 2006
- 1.4 Embrace the aims of the Sporting Shooters Association of Australia.

2 Definitions

Word/Term	Definition (with examples if required)
Equitable	Fair and impartial
Club attendance	Club-organised matches, practice events, RSO attendance or other scheduled club event for shooting

3 Application & Scope - Exclusions or Special Conditions (if any)

- 3.1 Members of the club who hold a minor's target pistol permit are not excluded from the club attendance requirements, however there are no legislated attendance requirements for minors who possess a minor's target pistol permit.

4 Policy Principles

- 4.1 Annual Club Attendances - Minimum six club attendances per year as per legislation
- 4.2 Club Attendances - Minimum one attendance per bi-monthly period
- 4.3 In-Your-Own-Time Attendances
- 4.4 Competition Attendance - Competing in Sanctioned or Gazetted matches in any bi-monthly period
- 4.5 Reporting requirements

5 Annual Club Attendances

- 5.1 The Firearms Regulation 2006 mandates participation in at least six club organised competitive shooting matches.
- 5.2 For each different category of pistol that a member possesses, the member must participate in at least four club-organised shoots. The different categories are air pistol, rim-fire, centre-fire and high-calibre.
- 5.3 Club-organised competitive shooting matches may be counted as club-organised shoots.
- 5.4 Reference to a club-organised shoot includes reference to any training or target practice undertaken at the club's shooting range.
- 5.5 Participating in a club-organised competitive shooting match includes officiating in such a match.



6 Club Attendances

- 6.1 Financial club members are required to attend club organised competitive shooting matches on a minimum of one occasion each bi-monthly period.
- 6.2 The bi-monthly calendar and reporting calendar year begins on the 1st of April and finishes on the 31st of March the following year.
- 6.3 The bi-monthly calendar and reporting calendar year is made up of the following divisions:
 - April – May
 - June – July
 - August – September
 - October – November
 - December – January
 - February – March

7 In-Your-Own-Time-Attendance

- 7.1 Financial members who are unable to regularly participate in club-organised matches, practices or events are provided with the opportunity to participate in In-Your-Own-Time practice sessions.
- 7.2 In-Your-Own-Time attendances can be utilised up to a maximum of three separate occasions to meet the minimum club attendance requirement of six bi-monthly attendances per calendar year. A member may substitute one In-Your-Own-Time attendance for one calendar event up to a maximum of three separate occasions per reporting year.
- 7.3 Financial members are encouraged to attend more than the minimum required by law.
- 7.4 In-Your-Own-Time attendances are recorded when a member attends the club's nominated range at St Marys Indoor Shooting Centre, in the member's own time and shoots 10 rounds at a target set at 25 metres.
- 7.5 The target should be submitted into the timber target box behind range A. The following details should be clearly and legibly recorded in the space provided on the target:
 - Date
 - Member Name
 - Member Number
 - Category i.e. rim-fire, centre-fire or air pistol
 - Score (out of 100)

8 Competition Attendance

- 8.1 Members who regularly compete away from club-organised competitive shooting matches often find it difficult to meet the bi-monthly attendance requirement. Members who compete regularly in NSWAPA- and PA-sanctioned and titled matches are invited to register this intent with the club.
- 8.2 Registered members can substitute up to a maximum of three bi-monthly shoots for titled or sanctioned shoots occurring in the same calendar period.
- 8.3 Multiple attendances for different categories of pistols can be submitted for attendances participated in at sanctioned or titled shoots. The different categories are air pistol, rim-fire, centre-fire and high-calibre.
- 8.4 Trial period of 12 months offered from date of inception.



9 Reporting Requirements

- 9.1 Registered members who compete away from club-organised competitive shooting matches are required to report attendance and submit scores no more than 28 days after participating in a sanctioned or titled shoot.
- 9.2 Members who do not attend or participate in club-organised competitive shooting matches in any bi-monthly period are required to notify the club in writing and request an exemption from attendance.
- 9.3 Members who are aware or foresee that attendance requirements will not be met should notify the club in writing and request an exemption.

10 Roles & Responsibilities

- 10.1 All members are responsible for their own personal attendances.

11 Version Control and Change History

Version Control	Date Effective	Approved By	Amendment
1	300816	Michael Willis SMPC Secretary	<First Version.> Published and approved policy